## PAYCHEX Forms – Short-term employment (3 months or 70 working days per year) P6004 V 2024.2

Personal details				P6000 must also be filled out
Surname, First name		Date of birth		
Street, Number		Postal code, City		
Name and place of health insurance		Social security number		
Own Membership     Statutory insured	<ul> <li>Family insured</li> <li>Private</li> </ul>			
Employed as	Start of employment		Date of termination (if terminated)	

## Status at the start of this employment

OStudent school class		Unemployed
OMy studies are expected to end on		Employee on unpaid Leave
Graduated with intention for vocational training		Employee
Student, studies expected to end on		Pensioner; Type of pension
Employed only during the holidays?		Old age pensioner before reaching the statutory retirement age
C Yes C No		Old age pensioner after reaching the statutory retirement age
Seeking Work / Training		Employee on parental leave
Federal voluntary service/Conscripts		Civil Servant
Other:		Apprentice
		Self-employed

## Information about the registration as seeking employment

Is the worker unemployed at the beginning of employment and registered with their local job centre as seeking employment? Oyes, at the job centre 🗆 no

Owith eligibility for benefits

Owithout eligibility for benefits

## Information about other employments

□ In the current calendar year I did not exercise any further short-term jobs.						
□ In the current calendar year I have already exercised the following short-term jobs.						
from	to	Number of working days	Employer (voluntary)			
from	to	Number of working days	Employer (voluntary)			
Note: A short-term – for the employee and employer social security free – employment exists within a calendar year when the employment is limited to three months or 70 working days, by their nature or limited in advance by contract and is not "professionally" exercised. Several short-term jobs in the current calendar year are summed up. I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I undertake to inform my employer about any changes, in particular the start of additional activities, without delay. For inaccurate or untruthful information any claims of compensation go at my expense.						
Plac	Place, Date Signature employee					
Employer						

Place, Date

Signature employer

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